



KEMENTERIAN SUMBER ASLI DAN PEMBANGUNAN BANDAR  
Tingkat 3, 15 & 16, Wisma Sumber Alam,  
Jalan Stadium, Petra Jaya,  
93050 Kuching,  
Sarawak.

Telefon: +6082-313811 / +6082-313823

Faks : +6082-313810

Laman Web Rasmi : <https://kpbsa.sarawak.gov.my>



Our Ref : 51 /MUDeNR.P/100-1/1  
Your Ref :

Date: 13/1/2025

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YBhg. Datuk N. Arif Datu / Dato Sri / Datu / Tuan / Puan

**SPA CIRCULAR NO.2/2025 – SARAWAK HOUSING CONTRIBUTION TRUST FUND**

The above subject refers

2. Please be informed that the above subject has been deliberated during the State Planning Authority meeting. The Authority has agreed with the formation of the Sarawak Housing Contribution Trust Fund.

3. Attached herewith is the **SPA Circular No.2/2025 – Sarawak Housing Contribution Trust Fund** for your reference and actions. This circular is to take immediate effect from 17<sup>th</sup> October 2024.

Thank you

**“BERSATU BERUSAHA BERBAKTI”  
“AN HONOUR TO SERVE”**

**(Datu Haji Abdullah Bin Julaihi)**  
Secretary, State Planning Authority /  
Permanent Secretary, Ministry of Natural Resources and Urban Development

## Distribution List

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No. 1 Jalan Tanjung Kidurong,  
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Tel No: 086-332011 (10 lines)  
Fax No: 086-336066, 086-332255,  
086-315811

General Manager  
Land Custody and Development Authority  
Level 4, 8 & 12, Wisma Satok, Jalan Satok 93400  
Kuching, Sarawak, Malaysia.  
Tel : 082-313934  
Fax : 082-442355

Chief Executive Officer  
Housing Development Corporation  
Wisma Sultan Tengah,  
Jalan Sukma, Petra Jaya,  
P.O. Box 1504, 93730 Kuching,  
Sarawak.  
Tel : 082-444381  
Fax : 082-448133

**SPA CIRCULAR NO.2/2025**  
**SARAWAK HOUSING CONTRIBUTION TRUST FUND**

## **1. INTRODUCTION**

The Sarawak Housing Contribution Trust Fund is established under Section 4(1A) of the Financial Procedure (Contingencies and Trust Funds) Ordinance, 1963. This Trust Fund is a dedicated financial resource established to provide a stable and ongoing source of funding specifically earmarked for affordable housing projects. With the rise of construction cost, this Trust Fund plays a critical role in addressing housing affordability challenges in Sarawak.

## **2. PURPOSE OF TRUST FUND**

The purpose of the Sarawak Housing Contribution Trust Fund is to account for the receipt and disbursement of monies for activities and programs related to :-

### **Housing Contribution Collection**

The housing contribution collection are collected from private housing developers as a payment in-lieu of building affordable housing. This collection will be directed into the Sarawak Housing Contribution Trust Fund as a resources for affordable housing projects

### **Allocation For Affordable Housing Project**

The Sarawak Housing Contribution Trust Fund will provide allocation for building affordable housing for the targeted groups in Sarawak.

## **3. SOURCES OF FUND**

Based from the Sarawak Housing Contribution Trust Fund Direction 2024, the following monies shall be paid to the credit of the Trust Fund :-

- i. Housing contribution collection from the private housing developers;
- ii. Proceed from sale or rental of affordable housing provided under the Trust Fund;
- iii. Penalty in regard to affordable housing;
- iv. State Government;
- v. Federal Government; and
- vi. Any other sources.

#### **4. CONTROLLING OFFICER**

The Controlling officer for this Trust Fund shall be the Permanent Secretary of Ministry responsible for housing matters, which currently is the Ministry of Public Health, Housing and Local Government of Sarawak. The Controlling Officer shall be responsible for the proper management and control of the receipts and expenditure of the Trust Fund.

#### **5. TRUST FUND COMMITTEE**

The Trust Fund shall be administered by two committee which are :

- i. Technical Committee; and
- ii. Sarawak Housing Contribution Trust Fund Special Committee.

#### **6. TECHNICAL COMMITTEE**

##### **6.1 ROLES OF THE TECHNICAL COMMITTEE**

The Technical Committee is responsible to provides technical reviews and detailed assessments on matter related to application for affordable housing project. The roles of Technical Committee are :-

- i. To evaluate the costing and suitability of sites for the development of affordable housing projects;
- ii. To evaluate the costing and suitability of sites for the acquisition of houses for affordable housing;
- iii. To evaluate the mechanism of renting out of affordable housing e.g rental rate, tenure etc;
- iv. To evaluate the mechanism of change of category of affordable housing (example Spektra Medium to Spektra Lite or vice versa);
- v. To evaluate and review any other technical matters related to the provision of affordable housing; and
- vi. To recommend proposal(s) to the Sarawak Housing Contribution Trust Fund Special Committee.

## 6.2 MEMBERS OF THE TECHNICAL COMMITTEE

The members for the Technical Committee consist of representative from various agencies and professional bodies with diverse expertise relevant to the fund's objectives. The diagram below shows the members for the Technical Committee.

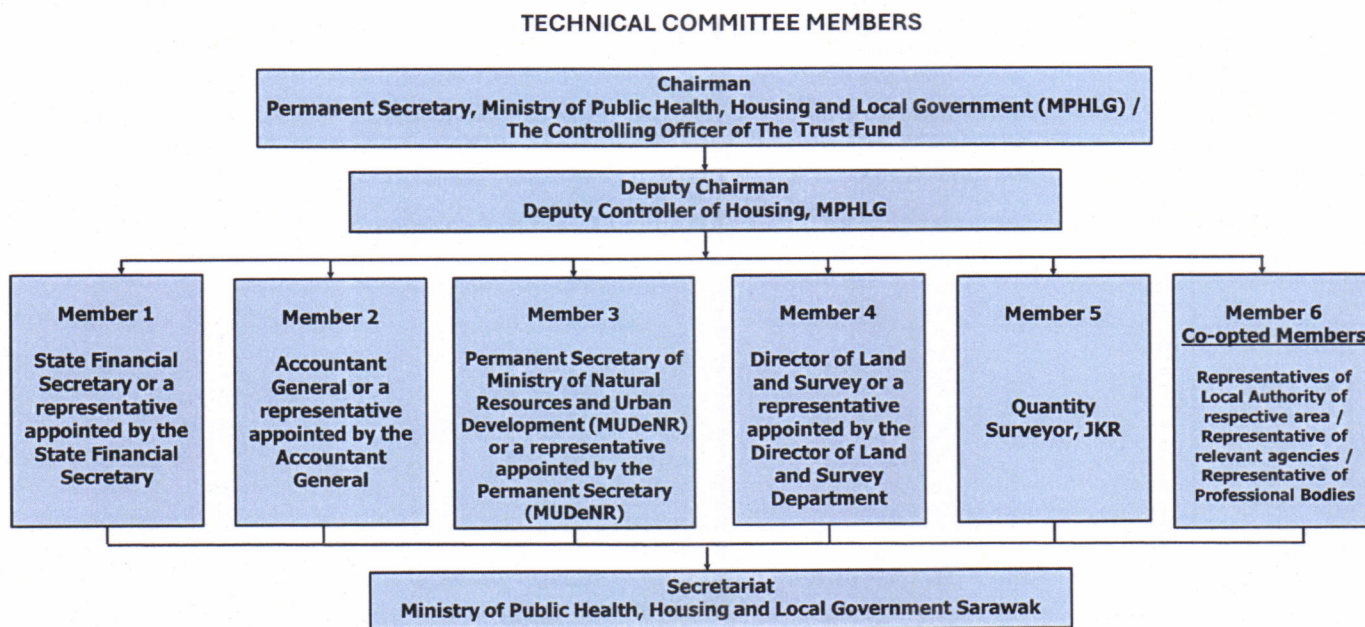


Figure 6.1 : The members of the Technical Committee for the Sarawak Housing Contribution Trust Fund

## 6.3 QUORUM AND MEETINGS

The quorum for the Technical Committee meeting shall be four members including the Chairman and the meeting shall be held quarterly or as required.

## 7. SARAWAK HOUSING CONTRIBUTION TRUST FUND SPECIAL COMMITTEE

### 7.1 ROLES OF SARAWAK HOUSING CONTRIBUTION TRUST FUND SPECIAL COMMITTEE

This Committee has a strategic role to oversee that the Trust Fund operates in alignment with its objectives and comply with all the legal standards. This Committee is responsible to review reports and recommendations from the Technical Committee to make final decisions on matter such as:-

- i. Fund allocation for affordable housing project;
- ii. Financial Plans to ensure the sustainability of the fund; and
- iii. Strategic plans and policies for the Trust Fund.

## 7.2 MEMBERS OF THE SARAWAK HOUSING CONTRIBUTION TRUST FUND SPECIAL COMMITTEE

The members for the Sarawak Housing Contribution Trust Fund Special Committee consist of representative from financial, legal, urban planning and housing experts. The Chairman for this Committee shall be the YAB Premier of Sarawak.

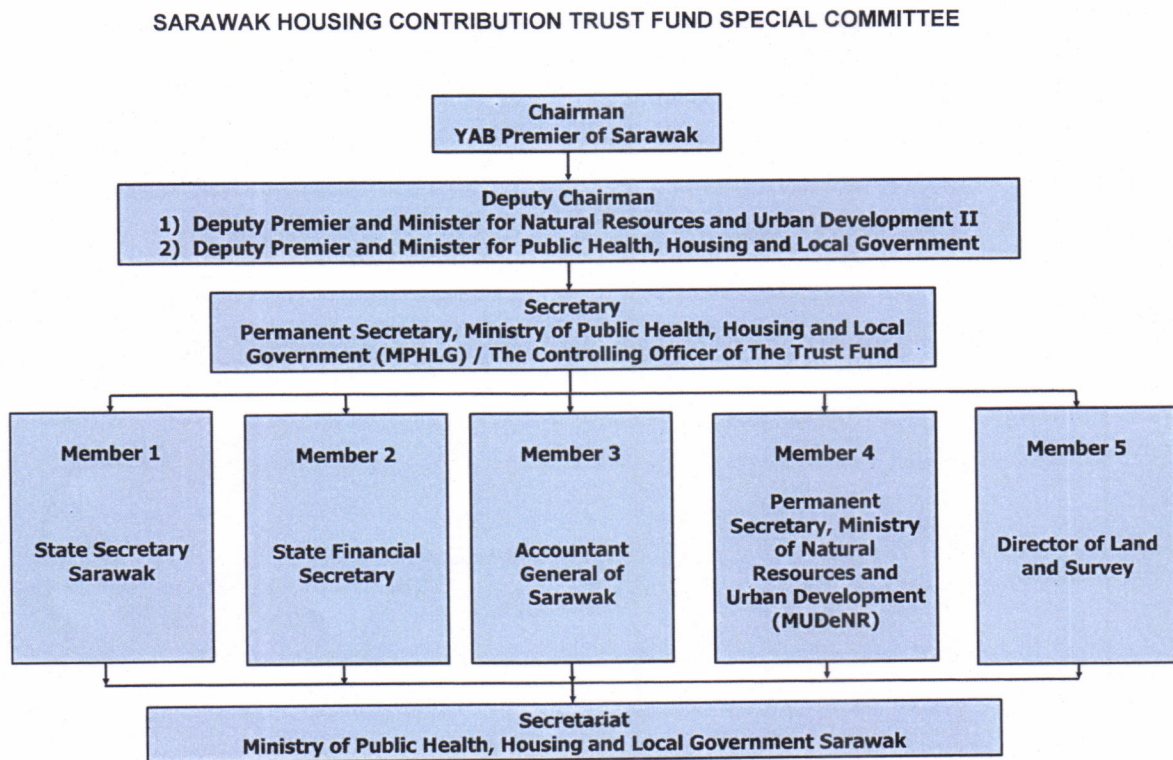


Figure 7.1 The Members of Sarawak Housing Contribution Trust Fund Special Committee

## 7.3 QUORUM AND MEETINGS

The quorum for the Sarawak Housing Contribution Trust Fund Special Committee meeting shall be five members including the Chairman and the meeting shall be held quarterly or as required.

## 8. EFFECTIVE DATE

This trust fund will take immediate effect from the date of the State Planning Authority decision on 17 October 2024